

MLA ADMIN BOARD AGENDA

SEPTEMBER – Phone meeting

1. Call to Order
2. Minutes from previous meeting – July 2018
3. Treasurer’s Report
 - a. FY19 Budget update
 - b. FY20 Timeline: Committee budgets due October > Admin discusses in NOV > Exec discusses in DEC > Exec approves FEB > Members approve MAY
 - c. Discuss creating budget template
4. Managers Update
 - a. GoToMeeting setup
 - b. IFSRC – one day symposium set up
5. Conference Update
 - a. Meals included in registration?
 - b. Business Lunch ideas
 - c. Revisit institutional memberships?
6. Strategic Plan Discussion
 - a. Assign goals to sections/committees
7. Old Business
 - a. Archives – Issues with BPL Storage & Digitization
 - b. Personnel Committee – Appoint chair and members
8. New Business
9. Adjourn